DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814
(916) 322-8495

October 22, 1980

FSD LETTER NO. 80-23

ALL-COUNTY LETTER NO. 80-61

TO: ALL COUNTY WELFARE DIRECTORS
    DISTRICT ATTORNEYS
    FAMILY SUPPORT DIVISIONS
    COUNTY AUDITORS
    WELFARE FISCAL SUPERVISORS
    ADMINISTRATIVE SERVICE OFFICERS

SUBJECT: REVISED CLAIMING PROCEDURES FOR THE CHILD SUPPORT ENFORCEMENT
         PROGRAM
REFERENCE: ALL-COUNTY LETTER NO. 79-62 AND FSD LETTER NO. 79-30

This letter is to provide revised fiscal instructions for incentive claiming and distribution of collections under the Child Support (IV-D) Enforcement Program. The material covered in this letter supersedes All-County Letter 79-62 (FSD 79-30). Collections made on or after October 1, 1980 must reflect the revisions contained in this letter.

The Federal Government has expressed concerns about the use of our existing repayment sharing ratios. It was felt that the existing sharing ratios were not equitable to all levels of government. In order to address these concerns an analysis was completed on the equity of the existing sharing ratios. The conclusions of this analysis resulted in the following changes:

1. AFDC-FG and U child support collections must be reported on separate CS 800s because each will have a different repayment ratio. Collections must also be reported separately on the CS 801. (If the CS 801 is automated, an integrated payroll may support the CS 801 as long as each aid category is subtotaled.)

2. Federal and nonfederal AFDC-BHI child support collections will each have a different repayment sharing ratio. One CS 800 can be used for reporting both because each will have a separate repayment ratio line. AFDC-BHI collections will continue to be reported separately on the CS 801. (If the CS 801 is automated, an integrated payroll may support the CS 800 as long as each aid category is subtotaled.)

3. The repayment sharing ratios will now be four digits.

The new sharing ratios were developed by initially taking actual federal expenditures for each aid category and dividing them by the total expenditures for the same category. The first six months (July-December) data of the prior fiscal year was used because it is the most current complete data available. Once the federal share was determined, the amount remaining (nonfederal share)

GEN 654   (9/79)

was allocated to the state and counties. For the AFDC-FG and U aid category 89.2 percent of the nonfederal share is the state repayment sharing ratio and 10.8 percent of the nonfederal share is the county repayment sharing ratio.

For the AFDC-BHI aid category 95 percent of the nonfederal share is the state repayment sharing ratio and 5 percent of the nonfederal share is the county repayment sharing ratio. The percentages used to determine the state and county repayment sharing ratios are based on the respective amount of state and county participation in the AFDC aid payment as provided for in Chapter 282, Statutes of 1979 (Assembly Bill 8).

The new repayment sharing ratios for October 1, 1980 through June 30, 1981 are as follows:

AID CATEGORY	FEDERAL	STATE	COUNTY
AFDC-FG	.4998	.4462	.0540
AFDC-U	.4251	.5128	.0621
AFDC-BHI (federal)	.5000	.4750	.0250
AFDC-BHI (nonfederal)	-0-	.9500	.0500

In order to give the counties lead time to modify their systems to separate AFDC-FG and AFDC-U child support collections, it will be necessary to use a combined AFDC-FG and AFDC-U repayment sharing ratio for collections made between July 1, 1980 and September 30, 1980. The repayment sharing ratio is based on the federal sharing ratio for AFDC-FG/U repayments for fiscal year 1980/81 as determined by County Fiscal Administration Bureau. The repayment sharing ratios for July 1, 1980 through September 30, 1980 are as follows:

AID CATEGORY	FEDERAL	STATE	COUNTY
AFDC-FG/U	.4900	.4549	.0551
AFDC-BHI (federal)	.5000	.4750	.0250
AFDC-BHI (nonfederal)	-0-	.9500	.0500

All child support collections made between July 1, 1980 and September 30, 1980 must be reported on an original or revised July, August or September claim (CS 800 and CS 801 payroll).

Claims that have already been submitted for this time period will be adjusted by our County Fiscal Administration Bureau.

FORMS

The CS 800 has been revised to accommodate the above changes. Attached is a copy of the revised CS 800 and instructions for completing it. A supply of these forms will be sent to the counties shortly.

The old forms will still be available for your use in reporting and adjusting collections made prior to October 1, 1980. In order to ensure the delivery of

the correct form, please be sure to specify the revision date of the form you are requesting. If your county needs any additional forms contact:

Department of Social Services
Warehouse
Mail Station 19-20
6150 27th Street
Sacramento, CA 95822
Telephone: 916/322-6250

If you have any questions concerning the changes stated in this letter, contact your county representative in the Child Support Operations Bureau at 916/322-6384.

Sincerely,

KYLE E. MCKINSEY
Deputy Director

Attachment

[ ] Family Group (FG)
[ ] Unemployed (U)
[ ] Boarding Homes and Institutions (BHI)
      (Federal and Non—Federal)

FOR STATE USE		
[ ] DSS	[ ] COUNTY WELFARE	[ ] COUNTY AUDITOR
COUNTY CODE		
MONTH		
FISCAL YEAR STATUS		
TOTAL COLLECTIONS		

COUNTY	MONTH/YEAR

A. COLLECTIONS AND DISBURSEMENT

	COLUMN 1 INTRACOUNTY Distribution	Case Count	COLUMN 2 INTERCOUNTY Distribution	Case Count	COLUMN 3 INTERSTATE Distribution	Case Count	COLUMN 4 TOTAL COLUMNS 1 THRU 3
1. Amount collected for disbursement							
2. Pass-on							
3. Recoupment 30% Incentive (27.75% after 12/31/80)							
4. Recoupment unassigned							
5. Recoupment non-Fed BHI							
6. Total recoupment (A3+A4+A5)							
7. Excess remitted to family							

B. RECOUPMENT – CURRENT AND PRIOR

		CASE COUNT	
1. Current			(CS 801)
2. Prior			(CS 801) (Case count: CS 801 prior month collection column)
3. Total Recoupment			(Column 4, Line 6)

TO BE COMPLETED AT COUNTY OPTION

C. REPAYMENT COMPUTATION

	FEDERAL	STATE	COUNTY	TOTAL (Columns 1 thru 3)
1. FG or U Recoupment only (Column 4, Line A3 +A4)				
2. BHI Federal Recoupment only (Column 4, Line A3+A4)				
3. BHI (Non–Federal) Recoupment only (Column 4, Line A5)				

D. INCENTIVE COMPUTATION

	For Claiming County	To Collecting County	To Collecting State	TOTAL (Columns 1 thru 3)
1. Line A3 x .15 (Federal)				
2. Line A3 x .15 (State) (12.75% after 12/31/80)			For Claiming County	

I HEREBY CERTIFY, *under penalty of perjury, that I am the official responsible for the distribution of AFDC Child Support Collections in and for aforesaid county; that I have not violated any of the provisions of Sections 1090 to 1096, Inclusive, of the Government Code, that the distribution of child support collections reflected herein have been made in accordance with all provisions of the Welfare and Institutions Code and the rules and regulations of the State Department of Social Services.*

SIGNATURE OF COUNTY WELFARE DIRECTOR OR DISTRICT ATTORNEY   DATE

I HEREBY CERTIFY, *under penalty of perjury, that I am the officer in aforesaid county responsible for the examination and settlement of accounts; that I have not violated any of the provisions of Sections 1090 to 1096, inclusive, of the Government Code; that the amounts reflected herein are in accordance with authorizations for the Child Support Enforcement Program made by the county, that said amounts correctly reflect Federal Shares in the distribution reflected and that warrants therefore have been issued according to law and the rules and regulations of the State Department of Social Services.*

SIGNATURE OF COUNTY AUDITOR OR CONTROLLER   DATE

CS 800 - SUMMARY REPORT OF CHILD SUPPORT PAYMENTS

Form CS 800 is the claiming form for reporting child support payments for AFDC-FG, AFDC-U, and AFDC-BHI (federal and nonfederal). Following are instructions for completing the revised CS 800 (7/80).

Section A: Collections and Disbursement. This section contains the disbursement information and case counts brought forward from the appropriate subtotals on the CS 801 payroll.

Line A1 - Amount collected for disbursement. The amount and case count are posted from the totals in the "Amount Collected" column on the CS 801.

Line A2 - Pass-On. The amount and case count are posted from the "Pass-On" column on the CS 801.

Line A3 - Recoupment at 30 percent incentive (27.75% after 12/31/80). This amount is obtained by combining the totals of the "Current Month Recoupment" column and the "Prior-Month Recoupment" column on the CS 801.

Line A4 - Recoupment Unassigned. This amount is obtained by combining the totals of the "Current Month Recoupment" column and the "Prior-Month Recoupment" column on the CS 801. A separate CS 801 payroll page will be prepared listing unassigned cases.

Line A5 - Recoupment Nonfederal BHI. This amount is obtained by combining the totals of the "Current Month Recoupment" column and the "Prior-Month Recoupment" column on the CS 801. A separate CS 801 payroll page will be prepared listing nonfederal BHI cases.

Line A6 - Total Recoupment. This is the total of the amounts entered on Lines A3, A4, and A5.

Line A7 - Excess Remitted to Family. The amount and case count are posted from the "excess" column on the CS 801.

Section B: Recoupment - Current and Prior. This section will provide for the breakdown of the total recoupment by current and prior.

Line B1 - Current. Total current month recoupment from the CS 801.

Line B2 - Prior. Enter the total from the "Prior-Month Recoupment" column on the CS 801. Case count will be posted from the "Prior-Month Collection" column on the CS 801.

Line B3 - Total Recoupment. Post the amount from Line A6, Column 4.

Section C and D are optional and are to be completed for county use only.

Section C: Repayment Computation. This section provides for the repayment computation of recoupment by federal, state and county share. Line C1 is for AFDC-FG or U recoupment, Line C2 is for federal AFDC-BHI recoupment and Line C3 is for nonfederal AFDC-BHI recoupment.

Line C1 - Enter the combined total of Column 4, Lines A3 and A4 in the total column (Column 4). The federal, state, and county share of recoupment for AFDC-FG or U aid paid is then determined by multiplying the recoupment by the repayment sharing ratios. This line will only be used for computing the repayment for AFDC-FG or U recoupment.

The repayment sharing ratios for AFDC-FG are: .4998 federal, .4462 state, and .0540 county. The repayment sharing ratios for AFDC-U are: .4251 federal, .5128 state, and .0621 county.

Line C2 - Enter the combined total of Column 4, Lines A3 and A4 in the total column (Column 4). The federal, state, and county share of recoupment for federal AFDC-BHI aid paid is then determined by multiplying the recoupment by the repayment ratios (.5000 federal, .4750 state, .0250 county). This line will only be used for computing the repayment for federal AFDC-BHI recoupment.

Line C3 - Enter the combined total Column 4, Line A5 in Column 4. The state and county share of recoupment for nonfederal AFDC-BHI aid paid is then determined by multiplying the recoupment by the repayment ratios (.9500 state and .0500 county). This line will only be used for computing the repayment for nonfederal AFDC-BHI recoupment.